

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
Tuesday, November 4, 2003 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright. General Manager Rita Velasquez, Fire Chief Keith Grueneberg, and Administrator of Parks & Recreation David Wigginton were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President McElroy called the meeting to order at 6:30 p.m.
2. Director Derr led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. NONE

**C. DEPARTMENT HEAD REPORTS**

1. General Manager Report – Rita reported the Laguna Ridge Park plan approved by your Board has been submitted to the City; staff has received a fully executed copy of the Management Services Agreement with the Wilton Fire Protection District; staff will be meeting with the City on an Emergency Operations Plan; and staff continues to meet with the Elk Grove Unified School District on joint use facilities.

Work continues at the Barbara Morse Wackford Aquatic and Community Center with the structural steel at 90% completion and roof decking at 60%; the site is 90% winterized; rock around the pools will winterize that portion. Piping at the kiddy pool has been completed. Upcoming work scheduled includes installation of the metal roofing, landscape irrigation, and metal studs for walls.

Pursuant to the presentation by the Elk Grove Library Group, staff is working with the architects to determine how much land would have to be purchased from the County for the project. The trailer purchased from the School District has been renovated and will be occupied by staff in mid-November. Dan Kunz has completed a walk-thru with Castle Engineering for the Administration Building HVAC and fire sprinkler system project, in conjunction with the interior changes planned. Dan is also overseeing the Senior Center remodel with the modular in place and re-routing of the landscape irrigation underway.

Staff is working with the architects on the Station 72 relocation; plans are being prepared for the Station 74 remodel; negotiations continue with developers for the Station 77 property site; and grading and pouring of concrete is being finished at the Fire Training Center.

Special events attended by staff include the Chamber of Commerce Business Expo, the River City Bank Open House, the Rotary Charity Ball, the Kay Albani Middle School/Pleasant Grove High School groundbreaking, the Citizen of the Year dinner, and a Park District luncheon sponsored by the County of Sacramento.

2. Administrative Services Department Report – Jeff Ramos stated he is working with City staff on developing new fee structures for the Elk Grove/West Vineyard and East Elk Grove finance plans; he is also working with Richardson and Company to complete the FY 2002–03 audit; Jack Haddon continues to work with the Parks Department on the new registration software program; and a close of escrow for the Station 72 property is anticipated sometime in November.
3. Parks & Recreation Department – David Wigginton indicated October special events hosted by the Department include the Community Harvest Festival, a Mother/Daughter Tea, the Annual League Championship Series Softball Tournament, and the Annual NFL Punt, Pass, and Kick Contest.

By way of the Parks Division, crews completed 181 work orders; prepared 150 ball fields; refurbished 1,700 linear feet of iron fence at Bartholomew Park; replaced 6 valves, 117 irrigation heads, moved 70 cubic yards of dirt into Elk Grove Regional Park to fill in ruts and holes, and hydro-seeded 62,000 square feet of turf. Due to the physical condition of the horse arena at Elk Grove Park and the liability exposure it places on the District, the removal of the arena is underway.

The Planning and Design Division reviewed 19 sets of improvement plans; the Fleming, Hawkins, and Jungkeit Parks are in the plan establishment period; the Rau Park frontage improvements are under construction; and park projects going out to bid in January include Bearings, Lewis, Keemer, Kramer, Johnston, and Johnson Park – Phase II.

In the Administration Division, training is underway for the new registration software program; the system will be ready to go for January 2004 registrations. The Waste Management Board awarded the Department a \$25,000 grant to replace the playground surface at the Youth Center in Elk Grove Park. The Kid Central site at the Youth Center held a disaster drill with the assistance of the CSD Fire Department.

Lastly, David reported the Laguna Town Hall housed a variety of programs, which drew about 56,000 participants; the Pavilion and Strauss Island hosted 19,020 guests; over 3,400 volunteer hours were donated to the District, with sponsorships and donations for October at approximately \$96,610.

4. Fire Department – Chief Grueneberg reported on the Department's public education and public relations efforts. Fire Station 75 hosted Good Evening Sacramento, a program on Channel 31. Several CSD fire fighters participated in the Juvenile Arthritis Foundation fundraiser, which was highlighted on the show. Crews operated the Sparky Soot Camp at the Harvest Festival; conducted 13 fire station tours; led the Elk Grove High School Homecoming Parade; provided medic units at 11 high school football games; participated in Foulks Ranch Elementary School's Walk-to-School Day, served as guest speakers at Career Day events held at Harriet Eddy School; participated in several Fall community events, 4 local safety fairs, 2 fall festivals, 2 neighborhood Halloween parties, Trick-or-Treat street Renaissance Homes in Autumn Wind, and the First Baptist Church Harvest Festival. Along with Boy Scout Pack 118, off-duty CSD fire fighters and civilians distributed 2,300 batteries to the community during this year's Check-and-Change.

The Apparatus Committee is working on specifications on new apparatus for the Department. A meeting was held last week with Wilton personnel to discuss changeover and operational plans. Chief Grueneberg indicated Chief Ridley has been assigned to Wilton for the first few months to review their training mandates to ensure they are up-to-date and meet OSHA standards. CSD crews deployed to the Southern California fires are all back safe and sound, with no damages to report on equipment used.

Work is progressing on the Training Center, with the slab in front of the shop being formed, encroachment to Stockton Boulevard being completed tomorrow, foundation for the tower is in, rebar to be laid for 200 to 300 yards of concrete will be coming tomorrow, with William Gee continuing work on the Swift Water Rescue route.

#### **D. COMMUNICATIONS FROM THE PUBLIC**

1. Dyric Ramirez introduced himself to the Board and commended the Elk Grove Community Services District on the outstanding work in providing parks and recreation in the community.

#### **E. CONSENT CALENDAR**

1. The Board approved the October 21, 2003 minutes of a regular Board meeting. Perez-Mulberg, unanimous.
2. The Board received and filed letters of appreciation to the EGCSO and Parks & Rec staff.
3. The Board received and filed letters of appreciation to the EGCSO Fire Department.
4. The Board approved Resolution No. 2003-97, adopting the Declaration of Trust authorizing the District to become a participant of the Investment Trust of California (CalTrust) and authorized the General Manager to execute all necessary documents. Perez-Mulberg, unanimous.
5. The Board approved Resolution No. 2003-96, to enter into an Agreement with the City of Elk Grove for Storm Water Treatment Access and Maintenance at the Barbara Morse Wackford Community and Aquatic Center, and authorized the execution of the Agreement with the City. Perez-Mulberg, unanimous.
6. The Board reviewed and approved an agreement between the Rock Church, the EGCSO Fire Department, the City of Elk Grove, and the County of Sacramento Water Agency allowing construction to proceed on a large church project (at Calvine and Bradshaw Roads) prior to the provision of public water for fire safety. Perez-Mulberg, unanimous.

#### **F. ADVERTISED PUBLIC HEARINGS**

1. NONE

#### **G. PUBLIC HEARINGS**

1. NONE

#### **H. STAFF REPORTS**

1. After a brief presentation from Fred Bremerman of proposed new amenities at Elk Grove Regional Park, the Board gave conceptual approval on the following items:

Create a dog park on the west side of the park, located between the frontage road and the interior road, which would involve fencing the area and installing appropriate walkways and other equipment. The WOOF Committee will work towards securing donation of materials required for the project and will work with staff in identifying specific amenities for the dog park site. Derr-Wright, unanimous.

Build a permanent restroom located in close proximity to the Strauss Island, to be funded with a combination Proposition 12 and 40 funds. Derr-Perez, unanimous.

Install a 140 X 210 multi-use sports field to replace the existing horse arena; staff will explore the feasibility of identifying a site for lit tennis courts in Elk Grove Regional Park. An Advertised Public Hearing will be scheduled for December 16, 2003 at 6:30 p.m. to adopt the Land Use and Environmental Documents for the three new amenities. Perez-Derr, unanimous.

**I. BOARD OF DIRECTORS BUSINESS**

1. Director Mulberg thanked Rita and staff for upgrading the look of the EGCSD web site.
2. Director Wright wanted to personally thank the CSD crews that were sent down to assist in the Southern California fires and was grateful no one got hurt.

**J. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. Director Perez asked Chief Grueneberg for a verbal report on the status of the Fire Department's Wellness Program and the participation level.
2. President McElroy stated a Strategic Planning Committee meeting will be scheduled to determine needs and priorities based on information brought forth by the Elk Grove Youth Sports Association.

**L. ADJOURNMENT TO EXECUTIVE SESSION**

1. The Board adjourned to an Executive Session at 7:30 p.m.

**M. EXECUTIVE SESSION**

A closed session was opened at 7:35 p.m. to discuss the following item:

1. Conference with Legal Counsel – Anticipated Litigation  
*(Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 – One Case)*

**N. REOPEN REGULAR MEETING**

President McElroy reopened the regular Board meeting at 7:40 p.m.

**O. ADJOURNMENT**

With no further business, President McElroy adjourned the regular meeting at 7:55 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board